



## ST. FRANCIS INSTITUTE OF MANAGEMENT AND RESEARCH

Approved by AICTE, DTE and Affiliated to University of Mumbai

ISO 9001-2015 Certified & NAAC Accredited

With A+ Grade in Second Cycle

MMS Programme Accredited by NBA

21/06/2024

**Academic Year: July 2024 to June 2025**

### **Event Calendar Applicable from July 2024 to June 2025**

All the Faculty /Staff coordinators are required to book the date for the respective event in the Google calendar to avoid overlapping of the events. Coordinators on their own are not supposed to change the Dates/Months of given activities as all the activities are distributed throughout the year unless unavoidable circumstances with prior approval.

### **List of contents**

Sr. No	Name of the Event		Name of the Coordinator	Name of the Member
1	Orientation and Induction Programme- MMS	August,2024	Ms. Sanchayita Banerjee	Director, Dr. G. Ramesh, Dr. Anand Upadhyay, Ms. Prachi Malgaonkar, Ms. Bloswita Rodrigues, Ms. Sonal Dalvi, Mr. Pravin Khot.
2	Project Excellence Competition *	Aug. 2024	Dr. Sandeep Kudtarkar	Dr. Anand Upadhyay Mr. Sreeraj Nair, Ms. Navika Pednekar, Ms. Elvira Mendonca.
3	Speaker/ Leadership Talk Series*	August- December 2024 (2) Jan/April 2025(2)	Mr. Stanley Santamayor	Ms. Sanchayita Banerjee Ms. Sonali Shiralkar, Ms. Priti Kaushik, Ms. Selma Baptista.

4	Alumni Connect (2) & (3) 2nd Year Students	Alumni Connect (2) 07-12-2024. Alumni Connect (3) 08-02-2025 Alumni Connect (4) 23-11-2024	Mr. Sreeraj Nair	Ms. Navika Pednekar, Ms. Elvira Mendonca, Ms. Shakuntala Poojary.
5	Corporate Katalyst	09/11/2024	Mr. Sreeraj Nair, Deputy Coordinator: Ms. Navika Pednekar.	Director, Dr. G. Ramesh, Dr. Sampat Pillai, Ms. Shakuntala Poojary, Ms. Elvira Mendonca.
6	MDP Corporate	Dec-2nd	Dr. Vijay Wagh	Dr. G.Ramesh, Sylvester D'Mello Dr. Sampat Pillai.
7	Exuberance*	Jan.2025	Ms. Jinal Lathia, Mr. Paul Alukal, Ms. Sanchayita Banerjee.	Dr. Smita Jesudasan, Dr. Simmi Prasad, Ms. Rosie Murray, Ms. Rakhi Pitkar Mr. Zeeshan Haider, Mr. Pravin Khot, Ms. Riya Zagade. Ms. Bharati Bhosle, Ms. Chhaya Salian.
8.	Udaan	Jan-Feb 2025	Dr. Natika Poddar	Ms. Rossie Murray, Mr. Mayank Dedhia, Ms. Sonali Shiralkar Ms. Rakhi Pitkar Ms. Priti Kaushik,

9	Admission Activities	Jan- March 2025	Ms. Sanchayita Banerjee, Dr. G. Ramesh	Director, Dr. G. Ramesh, Dr. Sandip Kudtarkar, Ms. Rakhi Pitkar Ms. Jinal Lathia, Ms. Blowsita Rodrigues, Ms. Sonal Dalvi, Mr. Ratheesh Nunes.
10	Pathh 2024*	Feb. 2025	Dr. V. Thangavel	Dr. G. Ramesh, Dr. Vijay Wagh, Dr. Kiran Karande, Dr. Sandeep Kudtarkar, Mr. Pravin Khot, Ms. Sonal Dalvi, Ms. Riya Zagade, Ms. Bharati Bhosle, Ms. Chhaya Salian, Mr. Abhishek Vengurlekar.
11	Alumni Connect (1) 1st Year Students	04-01-2025	Mr. Sreeraj Nair	Mr. Stanley Santamayar, Ms. Navika Pednekar, Ms. Shakuntala Poojary, Ms. Elvira Mendonca.
12	Luminance* – Annual Day	Mar/Apr- 2025	Dr. Natika Poddar	Dr. Simmi Prasad, Dr. Smita Jesudasan Ms. Rakhi Pitkar, Dr. Sandeep Kudtarkar , Ms. Prachi Malgaonkar, Mr. Stanley Santamayar, Mr. Pravin Khot , Mr. Zeeshan Haider, Ms. Sonal Dalvi, Ms. Riya Zagade.
13	Sampark - Alumni Meet*	11-01-2025	Mr. Sreeraj Nair, Dr. Sampat Pillai.	Ms. Rosie Murray, Dr. V. Thangavel, Ms. Navika Pednekar, Ms. Elvira Mendonca, Ms. Shakuntala Poojary.

14	MDP Religious People*	May / June 2025	Mr. Stanley Santamayor	Dr. Vijay Wagh, Ms. Rosie Murray, Mr. Mayank Dedhia, Ms. Chhaya Salian.
15	Degree Distribution Ceremony*	As per University notification	Dr.G.Ramesh, Dr. Simmi Prasad	Dr. Sandeep Kudtarkar , Ms. Sanchayita Banerjee, Mr. Stanley Santamayor, Ms. Jinal Lathia, Sylvester D'Mello, Dr. Sampat Pillai, Ms. Shabana Khan, Mr. Zeeshan Haider, Ms. Bloswita Rodrigues, Ms. Sonal Dalvi, Ms. Riya Zagade, Mr. Ratheesh Nunes.
16	FDP* (Internal Faculty Members)	May- June 2025	Dr. G. Ramesh Dr. Kiran Karande, Ms. Rakhi Pitkar	Dr. Vijay Wagh, Dr. Ganga Warriar Mr. Paul Alukal, Ms. Selma Baptista, Ms. Sailee Deshpande.
17	Staff Development Programme*	May- June 2025	Mr. Abhishek Vengurlekar, Ms. Bloswita Rodrigues	Ms. Bharati Bhosle, Ms. Sabina Rodrigues Mr. Abraham B V.
18	Sponsored Projects* (Such as FDP, MDP, Minor & Major Projects)	July2024- June 2025	Dr. G. Ramesh Dr. Smita Jesudasan and Dr. Natika Poddar	Ms. Prachi Malgaonkar, Dr. V. Thangavel, Mr. Abhishek Vengurlekar, Ms. Chhaya Salian.

19	Institution's Innovation Council Activities (IIC)	Throughout the year as per the Calendar of MIC (Ministry of Education's Innovation Cell)	Ms. Rosie Murray (Convener), Dr. G. Ramesh (President), Dr. Smita Jesudasan (Vice President),	Mr. Stanley Santamayar, Ms. Jinal Lathia (Startup Coordinator), Dr. Sampat Pillai.
20	E-News Letter (Jharokha)* - Quarterly	Throughout the year	Mr. Paul Alukal, Dr. Ganga Warriar	Ms. Rosie Murray, Ms. Sonali Shiralkar, Ms. Prachi Malgaonkar, Ms. Chhaya Salian.
21	International Study Tour	Oct 2024	Dr. Natika Poddar, Dr. Smita Jesudasan, Ms. Elvira Mendonca, Mr. Prakash Lalwani.	Director
22	Local IV (6D/5N)	Jan/Feb 2025	Ms. Jinal Lathia, Dr. Sandip Kudtarkar,	Mr. Stanley Santamayar, Ms. Rosie Murray, Ms. Rakhi. Mr. Abhishek Vengurlekar.
23	Outbound Training	Nov 2024	Dr. Natika Poddar	Ms. Priti Kaushik, Mr. Mayank Dedhia, Mr. Stanley Santamayar, Ms. Riya Zagade.
24	Fanatics Forum	One activity in each semester	Ms. Rakhi Pitkar	Dr. Kiran, Dr. Natika Poddar, Ms. Jinal Lathia,
25	Nirmiti Forum	One activity in each semester	Dr. Simmi Prasad	Ms. Priti Kaushik
26	Renaissance Forum	One activity in each semester	Mr. Paul Alukal	Ms. Sonali Shiralkar.

27	Prerna club (Entrepreneurship) along with IIC	One activity in each semester	Ms. Rosie Murray, Ms. Jinal Lathia	Mr. Sylvester D'Mello, Placement Officer.
28	Sports Club – (Sports Day)	One activity in each semester	Dr. Sandeep Kudtarkar, Dr. Ganga Warriar.	Mr. Paul Alukal, Ms. Bharati Bhosle, Mr. Abhishek Vengurlekar. Mr. Zeeshan Haider.
29	Film Screening Club	One activity in each semester	Dr. Anand Upadhyay	Mr. Zeeshan Haider.
30	Malay Club	One activity in each semester	Dr. Natika Poddar	Ms. Priti Kaushik, Ms. Sonal Dalvi, Ms. Riya Zagade.
31	Abhimaan Club	One activity in each semester	Dr. G. Ramesh, Dr. Kiran Karande, Mr. Mayank Dedhia.	Dr. Vijay Wagh, Ms. Prachi Malgaonkar, Ms. Riya Zagade
32	Mindfulness	One activity in each semester	Mr. Mayank Dedhia	Mr. Pravin Khot.
33	Green Club	One activity in each semester	Ms. Sanchayita Banerjee	Registrar, Mr. Stanley Santamayar, Ms. Sailee Deshpande, Mr. Anthony Fernandes.
34	Photo Graphy Club	One activity in each semester	Mr. Stanley Santamayar	Ms. Prachi Malgaonkar.
35	Debate	One activity in a Year	Dr. Ganga Warriar.	Ms. Priti Kaushik,
36	Social Media	One activity in a Year	Ms. Jinal Lathia, Ms. Priti Kaushik,	

37	Christmas Celebrations*	Dec 2024	Dr. Smita Jesudasan	Ms. Rossie Murray, Dr. V. Thangavel, Mr. Ratheesh Nunes Ms. Bloswita Rodrigues, Ms. Sailee Deshpande Mr. Abhishek Vengurlekar.
38	Independence Day and Republic Day.	15 Aug 2024 / 26 Jan 2025.	Mr. B.V. Abraham	Dr. Ganga Warriar Ms. Shakuntala Poojary, Mr. Abhishek Vengurlekar Mr. Anthony Fernandes Mr. Madasami.
39	Dandiya	Oct 2024	Dr. Ganga Warriar	Dr. Natika Poddar, Ms. Sonal Dalvi, Ms. Riya Zagade.
40	Onam	Sep 2024	Dr. G. Ramesh, Mr. Sreeraj Nair	Mr. Paul Alukal, Mr. Ratheesh Nunes.
41	Commemorative Days	Throughout the Year	Ms. Sonali Shiralkar, Ms. Sonal Dalvi.	Ms. Riya Zagade, Ms. Bharati Bhosle.
42	Birthday Celebration	End of Every Month	Ms. Shabana Khan, Mr. Abhishek Vengurlekar	Ms. Riya Zagade.
43	Anveshi	Feb/Mar-2025	Dr. Simmi Prasad.	Dr. Ganga Warriar Warriar, Ms. Sonali Shiralkar.
44	SRR		Dr. V. Thangavel Dr. Vijay Wagh	Director, Dr. G. Ramesh, Dr. Sandeep Kudtarkar, Dr. Ganga Warriar, Ms. Sonali Shiralkar, Dr. Simmi Prasad, Ms. Selma Bepista, Ms. Chhaya Salian.

45	SPANDAN	End of the A.Y.	Dr.Vijay Wagh, Dr. Sandeep Kudtarkar,	Mr. Mayank Dedhia, Ms. Sailee Deshpande, Ms. Chhaya Salian.
46	Summer Projects for MMS 1	Start April 2025 End May 2025	Dr. Sandeep Kudtarkar	Mr. Mayank Dedhia, Ms. Bharati Bhosle, Mr. Ratheesh Nunes.
47	Winter /Final Projects MMS II	Start Nov 2024 End May 2025	Dr. Kiran Karande, Dr. Anand Upadhyay.	Ms. Selma Baptista, Ms. Sonal Dalvi.
48	NBA, IQAC and AQAR-NAAC		Dr. Smita Jesudasan	All faculty members, Ms. Bloswita Rodrigues, Ms. Chhaya Salian, Ms. Riya Zagade.
49	ISO	Annually	Dr. Simmi Prasad	Dr.Vijay Wagh, Ms. Prachi Malgaonkar, Ms. Selma Baptista, Mr. Abhishek Vengurlekar, Placement advisor.
50	ARIIA/Atal Incubation/CII survey/NIRF and other Inst. ranking		Dr. Smita Jesudasan.	Department Heads, Dr. Ganga Warriar, Ms.Bloswita Rodrigues, Ms. Riya Zagade.
51	Research		Ms. Rosie Murray	All faculty members
52	IDEA		Dr. Simmi Prasad,	All faculty members
53	Mentoring Review Committee		Mr. Paul Alukal	Mentors and Facilitators
54	International Collaboration core committee		Dr. Smita Jesudasan	Chairman, Registrar, Director, Dr.G.Ramesh
55	Examination and		Dr. Natika Poddar	Chairman, Director,



	Attendance Committee			Registrar, Dr.G.Ramesh Dr. Anand Upadhyay Ms Sanchayita Banerjee, Ms Jinal Lathia (Secretary), Ms. Sailee D, Mr. Prakash Lalwani, Ms. Blosswita Rodrigues, Mr.Madaswami
56	Faculty meeting		Dr. Vijay Wagh	
57	Departmental Meetings			Department Heads, Concerned Staff, IT, Library, CMC.
58	Tree Plantation and Maintenance Committee		Ms. Sanchayita Banerjee	Registrar, Ms. Selma Baptista, Ms. Sailee Deshpande, Mr.Zeeshan Haider, Ms. Sabina Rodrigues, Mr. Anthony Fernandes.
59	Canteen Monitoring Committee		Mr. Mayank Dedhia, Mr. Abhishek Vengurlekar	Registrar, Dr. Sandeep Kudtarkar, Ms. Navika Pednekar, Mr. Anthony Fernandes, Mr. B.V.Abraham.
60	Campus Cleanliness and Hygiene Committee*		Dr. Sampat Pillai, Mr. Anthony Fernandes Dr. Kiran Karande,	Ms.Sanchayita Banerjee, Ms. Sailee Deshpande, Mr. Sreeraj Nair, Mr. B.V.Abraham, Mr. Pravin Khot.
61	Anti-ragging Squad		Director	Registrar, Dr. V. Thangavel, Ms. Sailee Deshpande, Mr. Anthony Fernandes.
62	Anti-Ragging Committee		Director	Registrar, Dr. V. Thangavel, Ms. Sailee Deshpande, Mr. Anthony Fernandes.

63	CWDC		Dr. Simmi Prasad	Registrar, Director, Dr. G. Ramesh, Mr.Sreeraj Nair, Ms. Selma Baptista.
64	Internal Complaint Committee		Dr. Smita Jesudasan	Mr. Paul Alukal Dr. Simmi Prasad, Mr.Sreeraj Nair Ms. Sailee Deshpande.
65	Grievance Redressal Committee (Student)		Ms. Sanchayita Banerjee	Director, Dr.G.Ramesh Ms. Jinal Lathia
66	Online Grievance Redressal Committee		Dr. Simmi Prasad	Director, Dr.G.Ramesh, Mr. Prakash Lalwani.
67	Grievance Redressal Committee (Faculty/Staff)		Dr. Natika Poddar	Director, Dr.G.Ramesh.
68	Student Development Committee		Mr.Sreeraj Nair	Ms.Sanchayita Banerjee, Ms. Bloswita Rodrigues.
69	staff Picnic	End of the May/June	Ms. Sailee Deshpande	Dr. Ganga Warriar Warriar, Ms. Shabana Khan, Mr. Abhishek Vengurlekar.
70	Inter Collegiate Student Competitions Coordinators		Ms. Prachi Malgaonkar	Mr. Stanley Santamayor, Ms. Rakhi Pitkar.
71	Facilitators for the Academic year 2024-2025			Dr. Anand Upadhyay Upadhyay - IT Dr. Sandeep Kudtarkar - OP Dr. Smita Jesudasan – Fin A Dr. Natika Poddar – Fin B Dr. Simmi Prasad - Mkt

				Mr. Paul Alukal - HR Ms. Rosie Murray – Div-A (sem-1) Ms. Jinal Lathia – Div-B (sem-1) Ms. Sonali Shiralkar - Div-C (sem-1)
72	Academic Coordinator		Ms. Sanchayita Banerjee	
73	Examination Coordinator		Dr. Natika Poddar	
74	University Examination		Director, Dr. G. Ramesh.	Dr. Natika Poddar, Dr. Anand Upadhyay, Ms. Sailee Deshpande.
75	Institute Website		Mr. Prakash Lalwani, Dr. Sampat Pillai.	Dr. G. Ramesh, Dr. Anand Upadhyay, Ms. Rosie Murray ( Language and Grammar Check), Ms. Riya Zagade.
76	Membership and Association with Professional Bodies		Dr.V. Thangavel .	Dr. Kiran Karande ,
77	Social Media and Team		Ms. Jinal Lathia	Mr. Zeeshan Haider, Mr. Pravin Khot.
78	General Hospitality and Logistics Team		Dr. Sampat Pillai	Mr. Abhishek Vengurlekar, Mr. BV Abraham, Ms. Bloswita Rodrigues, Mr. Subhash Karas, Mr. Anthony Fernandes, Ms. Sonal Dalvi, Ms. Riya Zagade.

79	Internal Finance Committee		Mr.B.V. Abraham	Director, Chairman, Registrar, Ms. Sabina Rodrigues, Ms. Blawita Rodrigues, Ms. Sailee Deshpande.
80	Technical Support		Mr. Prakash Lalwani	IT team, Mr. Anthony Fernandes, Mr.Madaswami.
81	Event materials support and food committee		Mr. Anthony Fernandes	Registrar, Dr. Sampat Pillai, Mr. Abhishek Vengurlekar, Mr.BV Abraham, Mr. Ratheesh Nunes,  Mr.Madaswami, Mr. Subhash Karas.
82	DSPACE Repository		Dr. V. Thangavel	Department Heads, Dr. Anand Upadhyay, Ms Shabana Khan, Library committee.
83	Institute's Fee waiver/concession /scholarship committee		Chairman	Registrar, Director, Academic Coordinator, Programme Associate.
84	Academic Council		Mr. Paul Alukal (Member Secretary)	Director, Dr.G.Ramesh, Dr. Smita Jesudasan, Dr. Natika Poddar, Dr. Simmi Prasad, Ms. Rosie Murray.
85	Governing Body		Director	Chairman, Registrar, Dr.G.Ramesh, Dr. Smita Jesudasan


				Dr. Sampat Pillai (Special Invitee).
86	Placement Advisory Council	10-08-2024	Mr.Sreeraj Nair	Chairman, Registrar, Director, Dr.G.Ramesh, Mr. Sylvester D'Mello, Ms. Navika Pednekar, Ms. Elvira Mendonca, Ms. Shakuntala Poojary.
87	Placement Review Committee	Monthly	Mr.Sreeraj Nair	Chairman, Registrar, Director, Dr.G.Ramesh, Dr. Sampat Pillai, Mr. Stanley Santamayor Ms. Navika Pednekar, Ms. Shakuntala Poojary, Ms. Elvira Mendonca.
88	College Development Committee		Director (Secretary)	Chairman, Registrar, Dr.G.Ramesh, Dr. V. Thangavel,  Dr. Smita Jesudasan,  Dr. Natika Poddar, Dr. Simmi Prasad Dr. Sampat Pillai.
89	Consultancy Committee		Dr. Vijay Wagh, Ms. Rosie Murray	Director, Dr.G.Ramesh, Dr. Smita Jesudasan, Dr. Sandeep Kudtarkar. Dr. Sampat Pillai, Mr. Sylvester D'Mello
90	Branding and Promotion Committee		Ms. Jinal	Director, Ms. Prachi Malgaonkar, Ms. Sanchayita Banerjee, Mr. Prakash Lalwani,

				Ms. Shabana Khan, Mr. Abhishek Vengurlekar.
91	DLLE		Dr. Natika Poddar.	Mr. Paul Alukal, Ms. Sonali Shiralkar, Mr. Mayank Dedhia.
92	SAA	Meeting 1:27-07-2024 Meeting 2:14-12-2024	Mr. Sreeraj Nair	Chairman, Registrar, Director, Dr. G. Ramesh, Mr. BV Abraham.
93	Teachers Day		Ms. Sailee Deshpande Ms. Bloswita Rodrigues.	Ms. Sonal Dalvi.
94	NPTEL	July- Dec 2024 Jan- Apr 2025	Dr. Natika Poddar	Ms. Sonali Shiralkar, Ms. Rakhi Pitkar, Ms. Prachi Malgaonkar
95	V Medulife	Throughout the Year	Dr. Smita Jesudasan	Ms. Bloswita Rodrigues, Ms. Sonal Dalvi, And respective Faculty Members.

Note:-

1. **IT Institute Level Meeting 4 times in a year**
2. **Library (LIRC) Institute Level Meeting twice in a year**
3. Research Review Publications: Twice a Year
4. Every faculty member needs to publish at least one paper in "SFIMAR RESEARCH REVIEW" in a year.

  
Dr. Shalini Sinha  
Director

  
Bro. Alphonse Nesamony  
Chairman