



# St. Francis Institute of Management and Research

An Autonomous Institution, Affiliated to University of Mumbai

BMS Programme Approved by AICTE & DTE

Re-Accredited (2<sup>nd</sup> Cycle) by NAAC 'A+' Grade, ISO 9001-2015 Certified

Mount Painsur, S.V.P. Road, Borivali (W), Mumbai 400 103. Phone No.: 96195 99099

E-mail: bms@sfimar.org Website: www.sfimar.org

Form No:

<b>ADMISSION FORM</b>					
<b>BACHELOR OF MANAGEMENT STUDIES (BMS)</b>					
<b>A.Y. 2024-25</b>				Attach Latest photo 3.5x2.5	
For office use only	<b>Course Admitted to:</b> <b>Batch : 2024 - 28</b>				
<b>Applicant's Personal Details:-</b>					
Name of the Student (In English) : _____					
		(Surname)	(First Name)	(Father's Name)	(Mother's Name)
Name of the Student (In Marathi) : _____					
(Devanagari)		(आड नाव)	(स्वतःचे नाव)	(वडिलांचे नाव)	(आईचे नाव)
Date of Birth		Place of Birth			
State of Birth		District of Birth			
Marital Status		Blood Group			
Gender		Religion			
Caste		Caste Category			
Sub Caste		Mother Tongue			
Nationality		Aadhaar Card Number			
NCC/NSS		Employment Status			
Differently Abled	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, Specify		
Academic Bank Credit (ABC) ID	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If Yes, Specify		
Mobile Number:			Alternate Mobile Number:		
Email ID:					
Category	<input type="checkbox"/> Minority	<input type="checkbox"/> ACAP-Minority	<input type="checkbox"/> Institutional Seats	<input type="checkbox"/> CAP	<input type="checkbox"/> ACAP
Board	<input type="checkbox"/> Maharashtra State Board of Secondary and Higher Secondary Education		<input type="checkbox"/> Others	Board: _____ State: _____	

Academic Qualifications: -				
Name of Examination	Board	Stream	Year of passing	% of Marks
Std X or Equivalent				
Std XII or Equivalent				

CET Entrance test:- MAH – BMS – CET 2024
CET Application ID: _____ CET Exam Date: _____ Percentile: _____

**Present Address: -** \_\_\_\_\_  
 \_\_\_\_\_

**Mailing Address: -** (If different from above) \_\_\_\_\_  
 \_\_\_\_\_

**How did you come to know about the Institute?**

- Reference, please mention: \_\_\_\_\_
- Hoarding / Banner
- Paper Advertisement
- Social Media
- Any Other, please mention: \_\_\_\_\_

**Extra-curricular / Co-curricular activities details:-**

Hobbies & Interest : \_\_\_\_\_  
 Computer / other skills: \_\_\_\_\_

**Details of Parents / Guardian:-**

Name	Mr. _____	Mrs. _____
Relationship	_____	_____
Educational Qualification	_____	_____
Occupation (Designation, Company)	_____	_____
Annual Income (Mandatory)	_____	_____
Mobile Number	_____	_____
Email Address	_____	_____

**Work Experience (if any):-**

Name of Organisation	Designation	Tenure		No. of years & months	Total emoluments per month
		From	To		

What is your preferred area of specialization?

- Human Resources (HR)       Marketing       Finance

Reason: \_\_\_\_\_  
 \_\_\_\_\_

<b>References (Mandatory):-</b>	
Name:	Name:
Address:	Address:
Phone Number:	Phone Number:
Email ID:	Email ID:

**DECLARATION TO BE SIGNED BY THE CANDIDATE:-**

The information given by me in my application is true to the best of my knowledge and belief. I understand that if any of the statements made by me in the application form or any information supplied by me in connection with my admission is later on or at any time, found to be false or incorrect, my admission will be cancelled, fees forfeited, and I may be expelled from the Institute.

I have not been debarred from appearing at any examination held by any Government constituted or statutory examination authority in India.

I am fully aware that the Institute Authority will not make any correspondence with me regarding admission. I am also aware that it is entirely my duty and responsibility to see the notices on the notice-board of the Institute.

I am aware that any rule imposed by the University such as 'imposing limits on the number of attempts permissible to pass any examination' shall be binding on me.

I hereby agree to abide by all the Rules, Acts and Laws enforced by the Institute and the Government and I hereby undertake that, I will do nothing either inside or outside the Institute which may result in disciplinary actions against me under these rules, acts and laws referred to.

I fully understand that the Director of the Institute where I would be admitted has a right to expel me from the Institute for any infringement of the rules of conduct and discipline prescribed by the Institute or the University or the Government and the undertaking given above.

Conditions of minimum attendance: I am fully aware that, I will not be allowed to appear for any of the examination if I do not attend 75 percent classes of Interaction (Physical & Online) and projects. I am also aware that I will not be allowed to appear for any of the examination, if I fail to submit satisfactorily all the assignments, tasks, projects, reports as specified by the competent authority within the stipulated time limit.

Place :

Date :

Signature of the Candidate

**DECLARATION TO BE SIGNED BY THE PARENT / GUARDIAN:-**

I, \_\_\_\_\_, hereby state and declare that the particulars furnished by my son/daughter/ward in this application form are correct to the best of my knowledge and belief.

I undertake and bind myself to pay on behalf of my son/daughter/ward such fees, charges, etc. which the Institute may levy from time to time within the due date and in the event of default or failure on my part and/or on the part of my son/daughter/ward, the Director of the Institute is at liberty to take such action against my son/daughter/ward, as it may deem fit and proper.

I agree to sign the requisite agreement/bond as prescribed by the Government, if any.

Place :

Date :

Signature of Parent/Guardian

**FOR OFFICE USE ONLY:-**

1. Fees paid: P.O./DD No: \_\_\_\_\_ dt. \_\_\_\_\_ Bank Name: \_\_\_\_\_  
Branch Name: \_\_\_\_\_ Amount: \_\_\_\_\_  
**OR** Online payment vide UTR No.: \_\_\_\_\_ Date: \_\_\_\_\_

2. Documents Submitted by Candidate on Securing Admission:-

ORIGINAL DOCUMENTS: (Pls tick receipt of original documents in box)	Submitted	Returned
1. Entrance Test Score: MAH – BMS – CET 2024 <input type="checkbox"/>		
2. Pre-Admission Online Registration Form of the University of Mumbai <input type="checkbox"/>		
3. S.S.C. (X <sup>th</sup> ) or equivalent examination Marksheet & Passing Certificate <input type="checkbox"/>		
4. H.S.C. (XII <sup>th</sup> ) or equivalent examination Marksheet & Passing Certificate <input type="checkbox"/>		
5. Leaving/Transfer Certificate (Transfer Certificate if applicable) <input type="checkbox"/>		
6. Domicile/Birth Certificate <input type="checkbox"/>		
7. Aadhaar Card <input type="checkbox"/>		
8. Caste Certificate <input type="checkbox"/>		
9. Caste Validity Certificate <input type="checkbox"/>		
10. Religious Minority Certificate <input type="checkbox"/>		
11. Income Certificate from Tehsildar <input type="checkbox"/>		
12. Non-creamy Layer Certificate for OBC/VJNT/SBC Candidate <input type="checkbox"/>		
13. GAP Certificate (If Applicable) <input type="checkbox"/>		
14. Migration Certificate (If Applicable) <input type="checkbox"/>		
15. Any other identity documents (Driving License, PAN Card if Applicable) <input type="checkbox"/>		
16. Recent Photographs (3 identical Passport Size) <input type="checkbox"/>		
17. Declaration/Undertaking from the Candidate & Parents / Guardian <input type="checkbox"/>		
18. Anti-Ragging Affidavit to be submitted Online by the Candidate on <a href="http://www.antiragging.in">www.antiragging.in</a> link. (Copy to be submitted) <input type="checkbox"/>		
19. Provisional Certificate for candidates other than Maharashtra State <input type="checkbox"/>		
20. Undertaking regarding non-submission of documents <input type="checkbox"/>		
21. Acknowledgement of Rules & Regulations <input type="checkbox"/>		

Date:- \_\_\_\_\_

Signature of Candidate